



18639-80<sup>TH</sup> Ave S. • P.O. Box 5550 • Kent, WA 98064-5550 • Phone 425-251-8115 • Fax 253-395-5402 • [www.kcda.org](http://www.kcda.org)

December 18<sup>th</sup> 2024

USA Capitol  
Attn: Matt Armstrong  
209 E Grove RD  
Belton TX, 76513  
[sales@usacapitol.com](mailto:sales@usacapitol.com)

BOARD OF DIRECTORS

Division 1  
TIM  
CLARK  
Kent  
School District 415

The KCDA Board of Directors, at their December 17<sup>th</sup>, 2024 meeting, awarded the following to USA Capitol based upon the response to the KCDA Bid #25-130, General Furniture.

USA Capitol

Division 2  
STEFANIE  
MCIRVIN  
Renton  
School District 403

Catalog discounts have been awarded and listed in Attachment B. Freight charges will be FOB Factory shipping point on all deliveries per Attachment B.

Division 3  
LORI  
METSCHAN  
Enumclaw  
School District 216

Please note the bid submitted by USA Capitol, the award by the KCDA Board of Directors, and the signed award letter forms a contract based upon the terms and conditions set forth in KCDA Bid #25-130, General Furniture.

Division 4  
VACANT

This contract is in effect starting January 1, 2025 through December 31<sup>st</sup> 2025 with options to renew for three one-year periods at the mutual discretion of KCDA and USA Capitol.

Division 5  
CINDY  
ROGAN  
Bellevue  
School District 405

Please acknowledge receipt of this contract by signing below and returning to:  
Tonya Webster & [twebster@kcda.org](mailto:twebster@kcda.org).

Company Name USA Capitol

Signature 

Name (printed) Todd Mantz

Title President

Date December 20, 2024

Phone 254-939-1853

Email sales@usacapitol.com

King County Directors' Association  
A Public Procurement Agency