

# SUPPLY LINE NEWSLETTER



*Procurement Services That Save You Time and Money*

## KCDA Vendor Expo!

*Please mark your calendars for Thursday September 25th, the date of this year's KCDA Vendor Expo!*

This year's Expo will feature an equipment, facilities and custodial products focus and will be held from 10am to 1pm at here the KCDA facility in Kent, WA.

Our annual KCDA Vendor Expo is your opportunity to meet directly with our vendors and to engage on-on-one about the products and services that they offer to KCDA members.

Are you considering additional portable classrooms for your school or district? The folks from Pacific Mobile will be on hand to answer your questions. Need new classroom furniture? Come meet with our contracted furniture vendors including McDowell Craig, Palmer Hamilton, Virco, Business Interiors Northwest and others. Great Floors will be on hand to help you with your carpet and flooring needs and if a roof replacement is on your "to-do" list the folks from Tremco and Progressive will be joining us at this year's Expo to address your roofing needs.

In addition to a full range of Capital Project vendors KCDA has also invited selected office equipment and supply vendors to this year's Expo. As an example, Gary Pape from Strategic Sales will be on hand with equipment and supply samples from brands including Fellows, Pilot and Elmer's. The goal of our annual Vendor Expo is to give our KCDA members a relaxed and informative setting to meet with a wide range of vendors and suppliers.

Attending our Vendor Expo is Free of Charge to all KCDA members with lunch and a complimentary KCDA tote bag provided to all members attending. Please RSVP at [customerservice@kcda.org](mailto:customerservice@kcda.org) or you may call in your reservation toll-free at 800-422-5019.

### *As a bonus...*

HONEYWELL Building Solutions will host an informative one hour presentation on School Security for all members interested in attending. This program will run prior to the start of the Expo from 9 – 10am Thursday September 25th and will touch on school security concerns, issues and solutions as discussed and detailed by KCDA contract holder Honeywell. Be sure to RSVP for this free presentation when you register to attend this year's KCDA Vendor Expo!

## Summer 2014

*Welcome...*

### *Inside This Issue*

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Dave Mahalko  
Executive Director

### *Changing of the times at KCDA ...*

One thing for certain in all organizations is that change will happen. Managing change requires an open mind, listening, and paying attention to your stakeholders. It requires being flexible to adjust as your environment changes. It means embracing customer service and being forward thinking.

*Here are a few of the areas where change is happening at KCDA:*

#### **New People**

- Management Team: Dane Hewitt joined us in January as our new Director of Marketing and Riesa Ragan joined us in May as our new Human Resources Manager.
- Purchasing Team: Keith Leitich joined us in April to provide additional support in contract administration, buying, and inventory control.
- Board of Directors: Bill Clausmeyer, Tahoma School District Board member and Karen DeBruler, Kent School District Board member were elected to our board in 2014 for a three year term.

#### **New Bids**

- School Security Systems: Awarded to Honeywell Building Solutions
- School Lunchroom Furniture: Awarded to Interior Systems
- Robotics, Avionics, and Hydraulics Equipment: Upcoming
- Grounds and Landscape Equipment: Upcoming

#### **New Initiatives**

- Integration of a new eCommerce Platform
- Improved tracking of quotes on non-catalog items
- Increased operational efficiencies through cross-training, standardization, and consolidation
- Enhanced member and vendor relationships

For more than 70 years, KCDA has been a leader in providing centralized procurement services to our member school districts. KCDA helps districts focus their resources in the classrooms by creating volume purchasing and fulfilling bid law requirements. KCDA operates as an extension of your purchasing department, governed by the basic laws and regulations that apply to all school districts in Washington. Every dollar spent using our contracts increases our purchasing power and helps us get lower pricing to our member districts. More importantly, you can be assured that our contracts are safe, legal, and compliant. KCDA is audited annually and we have enjoyed clean audits for the past 11 years.

## Facebook



*You can now Like Us on Facebook at [www.kcda.org](http://www.kcda.org).*

Great things are happening everyday, my purpose is to share the successes of KCDA members and disseminate information that might have been missed. I invite you to Like Us and tell us what you would like to see posted.

*Wendy Ettel  
KCDA Website Designer*

## KCDA Summer Events

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Conference, WASA/AWSP, Spokane, WA - Spokane Convention Center, June 29-July 1  
Independence Day, Friday July 4th, KCDA Closed  
Conference, OASBO, Bend OR - The Riverhouse | Bend Oregon, July 23-25  
Labor Day, Monday September 1, KCDA Closed

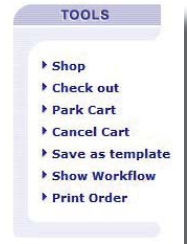




## Suggestions Regarding KCDA School Start-up Orders

### Remember to check out your cart.

Not checking out your cart is the most common reason that KCDA does not get your order. It is just like at the grocery store, you can fill your cart up, but until you go through checkout, your merchandise cannot leave the store. You can check cart status by going to your Cart Manager, change the cart status to ALL and click go. This will bring up a list of all or your carts and show you their status. If you are an approver, also click on 'show group carts' to see everyone's cart status.



### How do I know if KCDA has my order?

Within an hour of receiving your order, KCDA sends back a confirmation. In your cart manager, the cart status will say confirmed, if it has been received here at KCDA.

### Other status options are:

- Active—you still have the order and have not checked it out
- Pending KCDA—it is on its way to us
- Pending Approval—it is still in your district somewhere awaiting approval
- Confirmed—KCDA has it, awaiting shipment
- Partial—KCDA has shipped part of your order
- Completed—the order has been shipped completely

Cart No	Cart Name Mark For	PO#	Instructions	Originated	Value	Cart Status
711020	Julie	1549		Julie 6/24/2014	79.89	Active Cart - Shopping
711019	S MCKINNEY - CUSTOOAL	#		Janeet 6/24/2014	189.01	Pending KCDA confirmation
711018	Misc.			Hano 6/24/2014	0.00	Cart Cancelled
711017	Warehouse/Marshall/Office	1054105000		Chere 6/24/2014	40.45	Active Cart - Shopping
711016	STATZ	1401400002	PLEASE DELIVER ON MONDAY, AUGUST 18, 2014	Jennifer 6/24/2014	27.81	Active Cart - Shopping
711015	boxes	905355		Jim 6/24/2014	0.00	Active Cart - Shopping
711014	sharon	#		Sharon 6/24/2014	0.00	Active Cart - Shopping
711013	EILEEN		Please deliver to the High School Office	15204STONEBLEED SKYWARD 6/24/2014	1,472.31	Active Cart - Shopping
711012	WILD LANG 2014-15 START UP	K53302	PLEASE DELIVER 8/11/14	DONNA 6/24/2014	332.23	Pending KCDA confirmation
711011	office			15204STONEBLEED SKYWARD 6/24/2014	0.00	Parked Cart
711010	office			15204STONEBLEED SKYWARD 6/24/2014	0.00	Parked Cart
711009	Karen			Karen 6/24/2014	799.89	Active Cart - Shopping
711008	office			15204STONEBLEED SKYWARD 6/24/2014	0.00	Parked Cart
711007	Walter	1061300032		Pro 6/24/2014	636.58	Active Cart - Shopping

### How long after I place my order will KCDA ship it?

Orders received by noon, for inventory in our Kent warehouse, will be processed and shipped within 24 hours. Most will have next day delivery. If you have a future date on your cart, KCDA will strive to meet that requested delivery date. August is our busiest month for shipments. If you are able to receive your order earlier, you could avoid the confusion and stress of receiving your order just before school starts.

### How do I sign up to use Supply Link?

You can register by logging onto "KCDA Supply Link" @ www.kcda.org. Click on register as a new buyer, fill out the form and submit it. KCDA will contact you within 48 hours by email to let you know we have activated your registration, or that we are still working with your district regarding approval levels.



### How do I return an item?

No fault return policy applies to warehouse items only. Please notify KCDA within 20 business days of receipt of an order or by September 30th for merchandise delivered in June, July, or August. Claims received outside 20 business days after receipt or after the September 30th deadline may be charged return freight and a restocking fee or may not be considered due to product expiration dates. Returned merchandise must be in new condition and in the original packaging.

A return form is available on our website. On our home page, click on Support, RMA Instructions, and 'click here to link to our KCDA RMA forms'. You can print the PDF form or use the online request which will email KCDA.

### Have you planned ahead to have copy paper on hand for the start of school?

Remember you can do a Scheduled Delivery Order anytime. Items will be shipped according to the dates you request. This saves you time and storage space by letting us ship the order according to your schedule already set up in your order.



### Have you moved?

Remember to let KCDA know if you have changed location or position. We want to make sure that any order you place with KCDA gets to you correctly and in a timely manner.



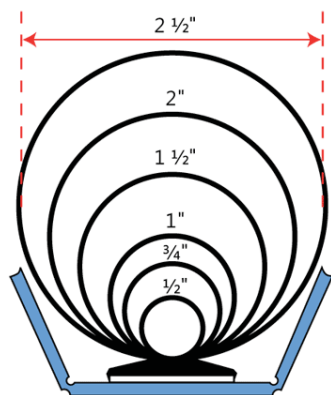
## CUSTOMER SERVICE CORNER, CONTINUED

### Measuring Ring Binders

Many of you have inquired on how to measure a binder. Here are some basics that should help. Please feel free to contact customer service if you have any questions.

#### Round Ring Binders

##### Measuring Your Ring



Ring Size (measured as shown)	Number of sheets including indexes*				
	16# Bond	20# Bond	24# Bond	50# Bond & Enamel	60# Bond & Enamel
1/2"	144	124	100	132	120
3/4"	216	186	150	198	180
1"	288	248	200	264	240
1 1/4"	360	310	250	330	300
1 1/2"	432	372	300	396	360
1 3/4"	504	434	350	462	420
2"	576	496	400	528	480
2 1/2"	720	620	500	660	600

Measure horizontally, inside the ring at it's widest point, parallel to flat open cover. Capacities are in 1/4" to 1/2" increments, and may be as much as 1/8" variation, depending upon manufacturer. For number of sheets per capacity, see chart.

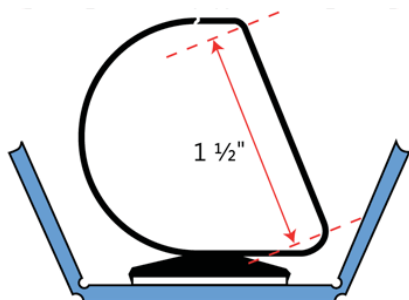
\*For tabs, deduct 4 sheets per tab from chart totals.

For example: 5 tabs = 20 sheets, which would be deducted from the above total number of sheets.

For larger binders, you can approximate the number of sheets by calculating from the totals chart. For example, a 2" binder can hold up to 400 sheets of 24# bond, and a 1" binder can hold 200 sheets. Therefore, a 3" binder would be needed to hold up to 600 sheets.

#### D-Ring Binders

##### Measuring Your Ring



Ring Size (measured as shown)	Number of sheets including indexes*				
	16# Bond	20# Bond	24# Bond	50# Bond & Enamel	60# Bond & Enamel
1/2"	180	155	125	165	150
3/4"	270	233	188	248	225
1"	360	310	250	330	300
1 1/4"	450	388	313	413	375
1 1/2"	540	465	375	495	450
1 3/4"	630	534	438	578	525
2"	720	620	500	660	600
2 1/2"	900	775	625	825	750

Measure along the straight edge of the ring, as indicated by the red arrow. Do not include any of the curved part of the ring.

Capacities are in 1/4" to 1/2" increments, and may be as much as 1/8" variation, depending upon manufacturer. For number of sheets per capacity, see chart. Note: Generally D-ring binders will hold 25% more capacity than O-ring/Round Ring binders.

\*For tabs, deduct 4 sheets per tab from above totals.

For example: 5 tabs = 20 sheets, which would be deducted from the above total number of sheets.

For larger binders, you can approximate the number of sheets by calculating from the chart above. For example, a 2" binder can hold up to 500 sheets of 24# bond, and a 1" binder can hold 250 sheets. Therefore, a 3" binder would be needed to hold up to 750 sheets.

## KCDA'S NEWEST ITEMS

### Key Cabinet

20016 Cabinet, key, 8"x2-5/8"x12-1/8" accommodates 30 keys, welded-steel. 20% Recycled Materials.  
20016..... Ea.....\$48.89



### Medi-Stat Handwash

Antimicrobial, neutral pH range, paraben free, glycerin, gallon.  
50366..... Ea.....\$18.47



### Flexible Curve

Aluminum core, english/metric, inking and flat edges.  
80506..... Ea.....\$6.37



### Musical Wood Blocks

Featuring multiple mounting holes for convenient additions to any set up and include a wooden striker.  
44820....Small, High Pitch..... Ea.....\$12.12  
44821....Large, Low Pitch..... Ea.....\$15.71



### Staedtler Bow Pencil Compass leads

Leads, HB. Replacement leads for KCDA No. 80110.  
80113..... 12/pkg.....\$3.38



### Soccer Ball

Size 3, rubber, 100% butyl bladder. Soft touch rubber.  
63112..... Ea.....\$5.33



### Report Covers

Clear polypropylene, 11"x8.5", with binding bars. 50/box.  
10935..... 50/Box ...\$15.89



### Clamp Holder

Connects 2 rods at right angles, brass thumbscrews.  
01349..... Ea.....\$5.23



### Hewlett Packard Printer Cartridges, HP 950 & 951

Compatible HP Models: Officejet Pro: 200, 8100, 8600 series.  
99037....Black.....CN045AN - HP 950..... Ea.....\$32.88  
99039....Cyan.....CN050AN - HP 951..... Ea.....\$16.05  
99038....Magenta.....CN051AN - HP 951..... Ea.....\$16.05  
99042....Yellow.....CN052AN - HP 951..... Ea.....\$16.05



### Step2 Kid Alert Visual Warning Signal

Fluorescent green boy with reflector decal, red warning flag.  
52"h x 22"l x 18"w.  
51520..... Ea.....\$33.20



### Window Scraper

Plastic, comes with 5 blades.  
35648..... Ea.....\$1.12



### Racer Carpet Blower

3 speed, wheels, handle, 3-GFCI outlets, stackable.  
38651..... Ea.....\$167.08



### Paper Towel Dispenser

Plastic, smoke, 13-19/64" wide x 13-1/2" high x 9-51/64" deep.  
76679..... Ea.....\$30.50



### Venom Low-Speed Floor Buffer

Easy to use with fingertip controls, motor mounted pad driver storage, universal clutch plate and safety lock-out switch.  
38737....17"..... Ea.....\$471.15  
38881....20"..... Ea.....\$483.41



### Electronic Touchless Roll Paper Towel Dispenser

Smoke color.  
35000..... Ea.....\$27.73



### Venom High-Speed Burnisher

20", 1500 rpm, 1.5 hp, 50' power cable.  
38751..... Ea.....\$692.81



### Deluxe Lectern

Pewter mesh top, black frame, Persian blue t-mold, 25"w x 17"d x 44"h, 3 shelves, casters and brakes.  
73528..... Ea..... Call for Pricing



### Dragon Dust-Control Burnisher

With Dust control, 20", 2000 rpm, 110v, 1.5 hp, 50' cord.  
38884..... Ea.....\$882.16



### Hon Comfortask 5901 Chair

Armless, pneumatic, black frame/confetti blue fabric.  
71909..... Ea.....\$114.31



### Clean Track 12 Carpet Extractor

5 gal, 12" cleaning, compact-portable, laminar flow vacuum shoe.  
38659..... Ea.....\$1,446.75



### Hon Comfortask 5902 Chair

Armless, pneumatic, black frame/confetti blue fabric.  
71900..... Ea.....\$120.13



### Clean Track S16 Extractor

5 gallon, self-contained, portable, 16" cleaning path.  
38664..... Ea.....\$1,714.39



### Round Cafeteria Tables

29" high, folding, organic cotton top with black frame, mobile.  
74604....48" round..... Ea.....\$468.24  
74603....60" round..... Ea.....\$552.99



### Advance Reel Cleaner

25 gallon clean water tank, 40 foot recovery hose is a 5:1 stretch hose.  
38567..... Ea.....\$3,746.55



### Omron Blood Pressure Cuffs

Includes sphygmomanometer, no-stop, 300mmhg manometer gauge and latex inflation system with standard air-release valve, zippered carrying case.  
50032....Adult..... Ea.....\$20.84  
50033....Large Adult..... Ea.....\$32.92  
50034....Child..... Ea.....\$23.23



### Fang Walk-Behind Automatic Scrubber

26", 17 gal, 2x13 pad size, 32 squeegee, .75 hp.  
38614..... Ea.....\$4,310.56



### Advance Stand-On Scrubbers

12 gallon solution tank and low flow rate, which can provide up to 109 minutes of scrub time without refilling.  
38841....SC1500-R Dual Orbital Scrubbing..... Ea.....\$5,666.60  
38852....SC1500-D Disk Scrubbing..... Ea.....\$5,666.60



## KCDA'S NEWEST ITEMS, CONTINUED

### Fang 20 Automatic Scrubber

With pad assist, 20", fingertip controls, on-board charger.  
38568.....Ea.....\$2,684.91



### Wolf130 Portable Carpet Spotter

Compact design for increased maneuverability and easy-to-use controls. 3.5" hand tool, 9' hoses.  
38666.....Ea.....\$297.40



### Terra Walk-Behind Sweeper

Working width 28.3", 335 rpm, main and side broom.  
38667.....Ea.....\$2,789.08



### Advance Wet/Dry Vacuums

Designed with superior filtration system and easy-to-use features.  
38868....4 Gallon .....Ea.....\$234.78  
38871....14 Gallon .....Ea.....\$423.69  
38874....19 Gallon .....Ea.....\$730.92



### Advance Backpack Vacuum

Powered by a 1,300 watt motor moving 144 cubic feet of air per minute with a sound level of 62 dB.  
38613.....Ea.....\$355.54



### Advance Upright Vacuum

12", 120v, paper filter bag 3.4 capacity, 33' cord.  
38606.....Ea.....\$279.35



### Advance Spectrum Upright Vacuums

Dual motor, upright, 1,350 watts of power.  
38611....Cleaning Path 17.5" .....Ea.....\$461.80  
38621....Cleaning Path 14.5" .....Ea.....\$411.01



### Shovelnose Wet/Dry Vacuum

18 gal, 24" cleaning path, 9 ft hose, fingertip controls, 10" wheels  
38672.....Ea.....\$485.63



## KCDA'S NEWEST CONTRACTS

### Contracts Awarded in April, May and June 2014

#### April Bid Awards

Arts & Crafts I, 14-150



Arts & Crafts II, 14-155



Auditorium Seating, 14-373



Bleachers, 14-374



Calendars, 14-370



Carpet & Specialty Flooring, 14-340



First Aid, 14-110



General Supplies II, 14-032



Large Lamps & Ballasts, 14-193



Lockers, 14-374



Musical Instruments, 14-342



Paper, Color & Specialty, 14-018



Playground Equipment & Matting, 14-315



#### May Bid Awards

General Supplies III, 14-035



Lunchroom Disposables, 14-105



Maintenance Machines, 14-261R



Science II, 14-293



Cafeteria Style Furniture, AEPA 014-A  
Interior Systems

 Interior Systems, Inc.

#### June Bid Awards

Contract Renewal, Copiers/MFD's/High Speed Printers, 11-213

Canon, Oce, Kyocera,     
Sharp, Toshiba & Xerox   

Binders, 14-014





Contract Renewal, Bus Digital Video Security Systems, 11-215  
Apollo



Lunchroom Supplies, 14-100



Contract Renewal, Telephone Communication Systems,  
Avaya & ShoreTel, 12-230

## ***FROM OUR MARKETING DEPARTMENT***

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### ***How KCDA Contracts Work...***

***If you are new to working with KCDA you may be wondering how our KCDA contract options are established in our system and how they can be used for your school, district or organization.***

Here's how KCDA contracts work...

The initial idea for a KCDA contract can emerge from a variety of sources. A teacher, school administrator, Capital Project Manager or KCDA employee may perceive a need in that could be addressed by establishing a new KCDA contract option for our members. Once the need behind a proposed contract has been researched and the basic concept for that contract has been formulated KCDA's Purchasing Department publishes a call for sealed bids. Following the competitive bid process KCDA Purchasing Agents review the bid submissions based on the criteria established for bid analysis. A contract award recommendation is submitted to the KCDA Board of Directors for their approval. Once approved this new contract is added to the KCDA website and is made available to our members for their consideration.

You may see the term AEPA associated with a number of our contracts. AEPA is the Association of Educational Purchasing Agencies, an organization that combines the purchasing power of cooperatives similar to KCDA from 26 different states. KCDA will frequently offer national contracts established by AEPA to our KCDA membership as a contract purchasing option. AEPA engages in a very similar sealed bid process to the one used by KCDA to ensure our members receive the best contract options available in the marketplace.

KCDA members can use our wide variety of AEPA and KCDA contracts with confidence knowing that each vendor selected has gone through this sealed bid process and has been carefully selected as a preferred product or service option for our members. If you are interested in more information on how to use an existing AEPA or KCDA contract, please contact your KCDA Field Representative or the Contracts Specialist identified on our Awarded Contracts pages on our website [KCDA.org](http://KCDA.org) and we will be glad to assist you. If you have an idea regarding a new product or service contract, please contact your KCDA Field Representative or KCDA Customer Service.

***Dane Hewitt***  
***Director of Marketing***

## ***MEET OUR STAFF***

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### ***Pam McClain joined KCDA in 2003***

Pam has spent the last eleven years in the KCDA Administration group working with members handling incoming accounts receivable payments. Pam's work keeps her very busy each day processing payments and making deposits received from KCDA members across the Pacific Northwest and Alaska. It's not uncommon for Pam to hand over 150 incoming payments per day and she also spends a considerable amount of time contacting and responding to member questions regarding the steady increase in members submitting credit card payments.

One of the things that Pam says she enjoys the most about her work with KCDA is the many friendships that she has developed over the years with the KCDA staff and with the many members that she is in contact with each day. Pam's co-workers consistently comment on her upbeat and friendly attitude and her willingness to go the extra mile to ensure that her member contacts are as timely and thorough as possible. Pam is a key part of the KCDA Administrative staff working behind the scenes to ensure that your experience with KCDA is a positive one!



## STAFF DIRECTORY

*Cooperative Purchasing for Supplies, Equipment and Services  
Take advantage of KCDA free membership and start saving today!*

### Marketing Department

**Dane Hewitt, Director of Marketing**  
dhewitt@kcda.org .....ext. 117

#### Field Representatives

**Ryan Burge**  
rburge@kcda.org .....ext. 151

*Representing Counties:* Kitsap, S. King, Pierce, Skagit, N. Snohomish, Thurston, Whatcom  
*School Districts:* Auburn, Enumclaw, Tahoma

**Greg Wozny**  
gwozny@kcda.org .....ext. 152

*Representing Counties:* Adams, Asotin, Benton, Columbia, Douglas, Ferry, Franklin, Garfield, Grant, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman, Yakima  
*Representing States:* Idaho, Montana

**Kevin Hedeem**  
khedeem@kcda.org .....ext. 137

*Representing Counties:* Chelan, Kittitas, N. King, S. Snohomish  
*School Districts:* Bellevue, Edmonds, Everett, Federal Way, Highline, Issaquah, Kent, Lake Washington, Mukilteo, Northshore, Renton, Riverview, Seattle, Shoreline, Snoqualmie Valley

**Mike Rebitzke**  
mrebitzke@kcda.org .....ext. 162

*Representing Counties:* Clallam, Clark, Cowlitz, Grays Harbor, Island, Jefferson, Klickitat, Lewis, Mason, Pacific, San Juan, Skamania, Wahkiakum  
*Representing States:* Alaska, Oregon

### Customer Service Department

**Chris Chandler, Supervisor**  
cchandler@kcda.org .....ext. 118

**Pennie Britz**  
pbritz@kcda.org .....ext. 120

**Etta Smith-Rice**  
esmith-rice@kcda.org .....ext. 148

**Pauline Peterson**  
ppeterson@kcda.org .....ext. 128

### KCDA Website Designer

**Wendy Ettel**  
wettel@kcda.org .....ext. 146

### Purchasing Department

**Judy Isaac, Director of Purchasing**  
jisaac@kcda.org .....ext. 143

#### Contract & Procurement Specialists

**Kathy Elliott**  
kelliott@kcda.org .....ext. 149  
Appliances, Carpet/Flooring, Furniture, Musical Instruments, Whiteboards

**Keith Leitich**  
kleitich@kcda.org .....ext. 129

Art Supplies, Audio Visual Equipment & Supplies, Calculators, CDW-G Technology, Early Childhood Furniture/Supplies, First Aid Supplies, Food Commodities, Interactive Technology, Intercom, Life Safety & Clocks, Library, Maps and Globes, Mechanical Drawing, PE Equipment and Supplies

**Paula Schilling**  
pschilling@kcda.org .....ext. 127

Auditorium Seating, Bleachers, Classroom Aids, Custom Printed Materials, Ink & Toner Supplies, Lockers, Paper Supplies, Playground Equipment and Matting, Science Equipment & Supplies and Warehouse Supplies

**Shawne Anderson**  
sanderson@kcda.org .....ext. 141

Ceramic Supplies, Crayola, Copiers, Industrial Art Supplies/Tools, Printers, Score Board & Marquee Signage, Sports Court Lighting, Sports Field Drainage, Synthetic Turf & Field Surfaces, Telephone Systems

**Jon Sharp**  
jsharp@kcda.org .....ext. 131  
Office/Classroom Supplies

**Robert Wilson**  
rwilson@kcda.org .....ext. 130

Custodial, Chemical & Maintenance Supplies, Large Lamps, Lunchroom Supplies, Maintenance Machines, Modular/Portable Buildings and Roofing

**Mary Herman, Purchasing Assistant**  
mherman@kcda.org .....ext. 119

Orders: Custom Stamps and Name Plates, and Non-Standard Printer Toners

### Administrative

**David Mahalko, Executive Director**  
dmahalko@kcda.org .....ext. 161

**Riesa Ragan, Human Resource Manager**  
rragan@kcda.org .....ext. 126

**Robert Payne, Chief Financial Officer**  
rpayne@kcda.org .....ext. 110

**Marina Abramova, Accounting Administrative Assistant**  
mabramova@kcda.org .....ext. 112

**Linda Barr, Receptionist**  
lbarr@kcda.org .....ext. 145

**Tracie Keller, Accounts Receivable Lead**  
tkeller@kcda.org .....ext. 139

**Pam McClain, Accounts Receivable**  
pmclain@kcda.org .....ext. 150

**Cheryl Ayers, Accounts Payable Lead**  
cayers@kcda.org .....ext. 114

### Information Services

**Computer Operator/Programmers**  
**Bert Piedlow**  
bpiedlow@kcda.org .....ext. 136

**Bob Pederson**  
bpederson@kcda.org .....ext. 113

### Warehouse

**Barry Fredericks, Manager**  
bfredericks@kcda.org .....ext. 154

**Tony Apodaca, Assistant Manager**  
tapodaca@kcda.org .....ext. 121



Street: 18639 - 80th Ave S. Kent, WA 98032

Mail: P.O. Box 5550, Kent, WA 98064

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Fax: 253-395-5402

www.kcda.org • Supply Link