

SUPPLY LINE NEWSLETTER



*Procurement Services
That Save You
Time and Money*



Dave Mahalko
Executive Director

Director's Corner

What's ahead for 2016 ...

Over the past year, KCDA has added six new contract categories, awarded a modular contract, hired new staff, developed a new website, and completed numerous facility upgrades. Looking ahead at 2016, we expect to see a steady increase in student enrollment, rising tax revenues, advances in technology, and an increased number of cooperative contracts from outside Washington. With K12 spending likely to continue, KCDA will implement a new set of initiatives to ensure the best service, value, and lowest procurement costs to our membership.

On the warehouse side, KCDA will improve customer satisfaction by transitioning to a new state-of-the-art eCommerce platform designed to improve search capabilities, browser speeds, reporting features, and the overall user experience. We will improve operating efficiencies by establishing uniform product descriptions and transitioning low volume, non-strategic items to vendor catalog direct ship. Finally, we will improve service levels during our busy months by adjusting the mix of our summer staffing levels, better tracking of backorders, and providing users with real-time inventory availability.

On the contract side, KCDA will increase transparency in our public procurement process through NIGP accreditation and CPSM certification for our purchasing staff. We will evaluate new bid categories that include elevator maintenance, refrigeration, and fire control. We will expand our bid development by adding new staff, expanding our bid writing capabilities, and reorganizing our purchasing department. Finally, we will continue to work with AEPA to ensure that KCDA members have access to the best national contracts available for administrative software, athletics, copiers, furniture, modular buildings, musical instruments, roofing, synthetic turf, scoreboards, and track surfaces.

For more than 70 years, KCDA has been a leader in providing centralized procurement services to our member school districts. KCDA helps districts focus their resources in the classrooms by creating volume purchasing and fulfilling bid law requirements. KCDA operates as an extension of your purchasing department, governed by the basic laws and regulations that apply to all school districts in Washington. Every dollar spent using our contracts increases our purchasing power and helps us get lower pricing to our member districts. More importantly, you can be assured that our contracts are safe, legal, and compliant. KCDA is audited annually and we have enjoyed clean audits for the past 12 years.

December 2015

Welcome...

Inside This Issue

Director's Corner	Front Page
Customer Service Corner	2 & 6
Newest Items.....	3, 4 & 5
Newest Contracts	6
Marketing Department.....	7
Meet Our Staff.....	7
Staff Directory.....	8



KCDA Holiday Schedule

Friday December 18th, Closed at 12:30pm

Thursday and Friday December 24th & 25th, Closed

Friday January 1, 2016, Closed

CUSTOMER SERVICE CORNER



Time to think about snow?

KCDA offers supplies that can help make your grounds a little safer.

Sand

Specially graded sand that has been washed, dried and screened; for use in children's sand boxes, 50 pounds.
02159..... 50 Pounds



Snow Shovel

D-handle, 15"x18" aluminum blade.
36141..... Each

Snow and Ice Melter

Safer for concrete, metal, vegetation, carpets, floors, children and animals. Nontoxic.

36042..... 50 pounds
36043..... 100 pounds



De-Icer Pellets

Nitrogen, Urea 46%.

36047..... 50 Pounds



De-Icer Flakes

75% calcium chloride

36038..... 50 Pounds



Ordering Calendars from KCDA

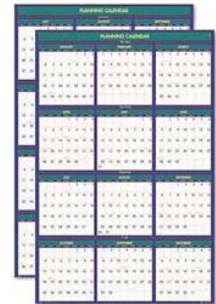
A frequent question received by our Customer Service and Field Staff group is...

"When should I order calendars for the coming year?"

KCDA offers calendars in a variety of formats that can be grouped into two categories:

- Split year Calendars – (Example: July through June, 12 month)
- Annual Calendars starting in January – (12 month, 13 month, 15 month)

A good rule of thumb for placing calendar orders is to order SPLIT YEAR calendars in May and to order ANNUAL calendars in October. This ordering schedule will ensure that your order is being filled with our newest calendar inventory that reflects the time frame you are interested in. If you have additional questions regarding calendar orders please contact KCDA Customer Service at 800-422-5019.



Flu Season Supplies

Flu season is upon us. KCDA carries a number of preventative supplies to help you prepare for it. Items like sanitizing surface wipes, bleach, cleaners and disinfectants, disposable gloves, facial tissue, hand sanitizers and soap, face masks and thermometers. These supplies and others are stocked and readily available for shipment. To find them in Supply Link look under the Catalog Browse Products, click on Flu Season Items.



Testing Supplies

KCDA carries a large assortment of testing supplies. Calculators, Dictionaries, Thesaurus, Paper, Pencils, Erasers, Rulers, Protractors, headphones, listening stations. If you find we don't have what you require, please let us know. To find these supplies and more login to Supply Link, look under the Catalog Browse Products, Click on Testing Supplies.



KCDA New Website Coming Soon!!

Personalize your login with your logo!

As a service to our customers, we can incorporate your logo to your online information on our new website. When you log in, your welcome screen will show your logo! If you are interested in having this added, please email a jpeg file of your logo to Chris Chandler (cchandler@kcda.org), 1-800-422-5019 Ext. 118.

KCDA'S NEWEST ITEMS

Avery Permanent Glue Stick - New Size

Purple application, dries clear, acid-free, non-toxic, permanent.

22756..... 1.27 Oz. Each



Powershred 325Ci Cross-Cut Shredder

100% jam proof, up to 22 sheets, 22 gal bin.

25928..... Each



Mono Aqua Liquid Glue Pen

Permanent, dual applicators, clear, acid, free, washable, 1.69 oz.

22806..... Each



Powershred 425Ci Cross-Cut Shredder

Jam proof technology, 12" paper entry, 10+ users, 28 sheets per pass, 30 gal bin.

25927..... Each



Mono Repositionable Glue Pen

Repositionable, dual applicators in dispenser, all purpose, odorless, acid free, dries clear .88 oz.

22807..... Each



AutoMax 130C Auto Feed Shredder

Cross-cut, 130 sheets on auto, 8 sheets on manual, quiet, touch-screen, 8.5 gal bin.

25926..... Each



Avery Binder Pockets

See-through pocket holds up to 20 sheets. Fits standard three-ring binders.

00525..... 5 Assorted Colors5/Pkg

00523..... 5 Clear5/Pkg



AutoMax 200C Cross-Cut Shredder

200 sheets, 10 sheets manual, quiet, touch-screen, 8.5 gal bin.

25925..... Each



Avery Slash Pocket Index Dividers

Multicolor indexes, 11"x8-1/2". Bigger tabs and inserts provide 50% more printing space. Laser and inkjet printer compatible.

21351..... 5 Tabs, 2 Pockets1/Set

21352..... 8 Tabs, 2 Pockets1/Set



Swingline Stack-and-Shred 250X Hands Free Shredder

Medium duty, 5-10 users, lockable, auto shutdown. Safe automatic hands free unattended shredding.

25843..... Each



AutoMax 500C Shredder

Cross-cut, 500 sheets, 3-5 users, 30 minutes shred time, 20 gal bin.

25923..... Each



Dry-Erase Whiteboards, Lap Size

Unframed, melamine surface. Uses standard dry-erase markers, no lines.

23337..... White 18"x36"Each

23338..... White 24"x36"Each

23339..... White 36"x46"Each

23340..... Black 18"x24"Each



Swingline LX20-30 Cross-Cut Shredder

Medium security, 20 users or more, auto shutdown.

25845..... Each



Powershred 485Ci Cross-Cut Shredder

Jam proof technology, 16" paper entry, 10+ users, 28 sheets per pass, 35 gallon bin.

25924..... Each



Expo Neon Dry Erase Marker Set

Brilliant neon colors bring your words to life For use on black or white dry erase surfaces as well as most glass topped surfaces.

20560..... 5 Assorted Color1/Set



Hand Sanitizer

Scented, foaming pump bottle, alcohol free. 18.6 Oz.

56001..... Each



iPoint Curve Axis Multi-Size Pencil Sharpener

Fast, heavy duty, auto shutoff, large shaving reservoir, 10 blade cutting technology.

99564..... Each



Ansell Edmont Pot/Sink Glove - New Size

16-1/2" long, 28mil, size 10, X-large

40591..... Pair



iPoint Evolution Axis Pencil Sharpener

Fast, quiet, auto shut off, large shaving reservoir.

99563..... Each



Ground Coffee

House blend, 2 pound packages.

47580..... 6/Case



Swingline SX16-08 Cross-Cut Shredder

Medium security, 1-5 users, auto shutdown.

25844..... Each



Garden Hose

All season, reinforced, 58"x50', 4 ply.

36077..... Each



AutoMax 300C Cross-Cut Shredder

300 sheets, 3-5 users, 30 minutes shred time, 16 gal bin.

25922..... Each



Scotch Re-Stickable Mounting Tabs & Dots

For lightweight mounting, reusable and removable.

15309..... 1"x1", Holds Up To 1 Lb, Tabs27/Pkg

15321..... 1/2"x1/2", Holds Up To 0.5 Lb, Tabs108/Pkg

15332..... 7/8", Holds Up To 0.6 Lb, Dots18/Pkg



KCDA'S NEWEST ITEMS

Cold Lamination Polyvinyl Film

Self-adhesive, vinyl, delayed bond, very clear, cold lamination, 4 mil polyvinyl film.

19860..... 8"x400"	Matte.....	1/Roll
19861..... 9"x400"	Matte.....	1/Roll
19862..... 10"x400"	Matte.....	1/Roll
19863..... 12"x400"	Matte.....	1/Roll
19864..... 14"x400"	Matte.....	1/Roll
19865..... 18"x400"	Matte.....	1/Roll
19866..... 24"x400"	Matte.....	1/Roll
19867..... 8"x200"	Glossy	1/Roll
19854..... 8"x400"	Glossy	1/Roll
19929..... 8"x600"	Glossy	1/Roll
19850..... 9"x200"	Glossy	1/Roll
19855..... 9"x400"	Glossy	1/Roll
19930..... 9"x600"	Glossy	1/Roll
19868..... 10"x200"	Glossy	1/Roll
19856..... 10"x400"	Glossy	1/Roll
19942..... 10"x600"	Glossy	1/Roll
19869..... 12"x200"	Glossy	1/Rol
19857..... 12"x400"	Glossy	1/Roll
19944..... 12"x600"	Glossy	1/Roll
19851..... 14"x200"	Glossy	1/Roll
19858..... 14"x400"	Glossy	1/Roll
19931..... 14"x600"	Glossy	1/Roll
19852..... 18"x200"	Glossy	1/Roll
19859..... 18"x400"	Glossy	1/Roll
19932..... 18"x600"	Glossy	1/Roll
19853..... 24"x200"	Glossy	1/Roll
19870..... 24"x400"	Glossy	1/Roll
19935..... 24"x600"	Glossy	1/Roll



Scotch Heavy Duty Packaging Tape

Packaging 2"x55 Yds., 3" core. clear.

20198..... 1/Roll



Value Masking Tape 101+

Tape, masking, economy, tears easily.

20515..... 12mm x 55m	1/Roll
20516..... 18mm x 55m	1/Roll
20517..... 24mm x 55m	1/Roll
20518..... 36mm x 55m	1/Roll
20519..... 48mm x 55m	1/Roll
20520..... 72mm x 55m	1/Roll



Duck Colored Masking Tape

General purpose, flexible, provides excellent adhesion and release from a variety of substrates. 94"x60 yards.

20831..... Black	1/Roll
20826..... Blue	1/Roll
20829..... Green.....	1/Roll
20828..... Red	1/Roll
20830..... White	1/Roll
20827..... Yellow.....	1/Roll



Duck High-Performance Color Duct Tape - New Colors

Tears easily and conforms to uneven surfaces.

83351..... Baby Pink.....	1/Roll
83352..... Dusty Lilac.....	1/Roll
83353..... Just Peachy	1/Roll
83354..... Sage	1/Roll
83355..... Icy Blue	1/Roll
83358..... Glow in the Dark.....	1/Roll
83364..... Old School Gray.....	1/Roll



Desktop Tape Dispenser

1" core, weighted, holds 1/2" to 3/4" tape up to 1,500' Long.

20118..... Black Each |



Scotch Transparent Tape - New Sizes

The excellent holding power & instant adhesion means you can use this tape for a wide range of applications.

20223..... 3/4"x1000", 1" Core.....	12/Pkg
20288..... 3/4"x2592", 3" Core.....	2/Pkg



Scotch Transparent Greener Tape

1" core, photo safe, 65% recycled content.

20224..... 3/4"x900" 12/Pkg |



Scotch Magic Greener Tape

Clear, with dispenser, made with 75% renewable materials, photo safe.

20225..... 3/4"x600" 6/Pkg |



Scotch Double Sided Tape with Dispenser

Double sided, with dispenser, permanent, photo safe.

19788..... 0.50" w x 20.83 ft. 3/Pkg |



Scotch Packaging Tape

Packaging, clear, 1.88"x54.60 Yds. heavy duty.

20192..... 36/Ctn.



Frog Painters Tape, Multi-Surface

Green, multi-surface, 21 days removable time, .94"x60 yds.

20832..... 1/Roll



Duck Brand Professional Painter's Tape

Painters, red, medium/high adhesion, 3 day removal time. .94"x60 yd.

20833..... 1/Roll



Duck Brand Clean Release Painter's Tape

Painters, blue, clean release 14 day removal time. .94"x60 yd.

20834..... 1/Roll



Duck Frog Tape

Painters, .94"x60 yards, 3" core, yellow, Use for delicate surfaces.

83363..... 1/Roll



Duck Painter's Mate Tape

Painters, matte green, .94"x60yds. multi-surface, medium-high adhesion, 8 day removal time.

83359..... 1/Roll



KCDA'S NEWEST ITEMS

Duck T-Rex Tape

Extra strong, premium adhesive, high tensile, indoor-outdoor. 1.88"x35 yds, 17 mil thick.

83356..... 1/Roll



Duck Brand All Weather Repair Tape

Clear, all weather, indoor-outdoor. 1.88"x36 Yds.

83357..... 1/Roll



Duck Tread Tape

Safety skid resistant surface, permanent adhesive, black, 2"x 5 yds., 3" core.

83401..... 1/Roll



Presentation Cart

Locking, black powder coated steel frame, gray laminated top. 40" h x 21.25" w x 30.5" d.

74362..... Each



Nurses Cot

27"wx72"lx18h", purple gray vinyl, chrome legs, 2" foam padding, with paper dispenser.

52238..... Each



DY3072 Table Dolly

1" steel handle, 12 table capacity. 2 swivel and 2 stationary casters. Dark brown.

72213..... 43"H x 31"Wx74"L

72222..... 43"H x 31"Wx90-1/2"L



Cocoon Library Seating

Chair, modular library seating, wood with white melamine, grey 3mm felt.

74117..... Each



AIKO Armchair

17.72"hx 17.32" deep, mento (dark grey) viny, steel chromium plated frame.

74112..... Each



9200 Series Dome Stack Chairs

19"hx16"wx16"d, waterfall seat. 2" padding 7/8" steel frame.

79929..... Black Fabric/Silvervein Frame.....Each

79928..... Black Fabric/Black FrameEach



1200 Series Folding Chair

17-3/4", black vinyl upholstered, seat/back black frame. Must be ordered in a quantity of 4, \$100.00 minimum per order.

71294..... Each



2200 Series Folding Chair

Upholstered, 17-3/4" seat height, black fabric, black powder coated frame. Must be ordered in a quantity of 4, \$100.00 minimum per order.

71295..... Each



Work Smart Executive Chair

C-arms, garnet fabric, one touch pneumatic control. 21"x20" seat, 21"x25" back, overall 26"x27"x45".

72184..... Each



Inertia Mesh Task Chair

Armless, mesh midback. adjustable seat/back.

Black grade 1 fabric, carpet casters.

74123..... Each



M.O. Task Chair

Dynamic synchr-motion control, 4-D arms, black fabric, mesh coal back. Adjustable seat/back, carpet casters.

74126..... Each



Izzy Bailey Chair

Pneumatic, armless, 4 seat adjustments, 19"wx17"d seat size, honest blue gray fabric.

71810..... Each



POZ Ergonomic Chair

pneumatic, arms, adjustable headrest/backrest, mesh back, waterfall seat edge. Black.

74122..... each



BT1800 Series Folding Tables

18"wx96"lx29-1/2"h, spotted gray top, grey powder coated legs.

72209..... 18"W x 72"L x 29-1/2" HEach

72212..... 18"W x 96"L x 29-1/2" HEach



BT3000 Series Folding Tables

30"x96", 1000 Lbs capacity. Indoor/outdoor use, grey top/legs.

72207..... 30"x72", 1,000 Lb. Capacity .Each

72208..... 30"x96", 800 LB Capacity..... Each



MorSpace Round Office Table

36" round, maple wood grain HPL top and 2mm trim, titanium metallic pedestal base.

74119..... Each



SLT Series Scienc Table

Chem-Res high pressure laminate, protecting boots, adjustable glides, as legs, book compartment.

72218..... Each



SLT-AH Series Science Tables

24"x48" and 29-41" adjustable height, black chem-res laminate, light oak wood-grain legs, standard floor glides.

72219..... Each



PSLT Series Science Table

24"x48"x30"h, phenolic top, rubber liquid protecting boots, adjustable glides, solid ash legs and apron.

72214..... Each



KCDA'S NEWEST CONTRACTS

Contracts Awarded in September, October and November 2015

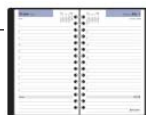
For more than 70 years, KCDA has been a leader in providing centralized procurement services. Every dollar spent using our contracts increases our purchasing power and helps us get lower pricing. We are governed by the basic laws and regulations that apply to our members so you can be assured that our contracts are safe, legal, and compliant.

Items on these contracts can be purchased on Supply Link and will be shipped from the KCDA warehouse.

Binder Indexes, Bid 16-009



Calendars, Bid 16-370



Tapes and Adhesives, Bid 15-033



Items on these contracts can be purchased on Supply Link and on catalog discount and will be shipped direct from the Dealer/Vendor.

Artco Bell Furniture, Bid 16-136



General Furniture, Bid 16-130



Hon Furniture, 15-265



Virco Furniture, 15-134



To see detailed information regarding these contracts, go to www.kcda.org and click on the Awarded Contracts Link and click on the index to locate the vendors.

Integrated Intercom/Clock/Life Safety System & Critical Communications Systems, Bid 15-40



Interactive Technology, Bid 15-053



Promotional Items, Bid 15-145



CUSTOMER SERVICE CORNER, Continued

Updating the KCDA Product Catalog...

One of the challenges faced by organizations printing traditional paper catalogs is keeping them up to date and current in an environment of ever changing products and prices. With over 15,000 items stocked in our Kent, Washington warehouse, KCDA's Purchasing staff and Customer Service team are keenly aware of this dilemma. No sooner is a new paper catalog printed and distributed to our members than the pricing and products in print begin to go out of date as new products and pricing flows in and out of our distribution warehouse. *Continued on page 6*

To address this ongoing concern KCDA will print our upcoming 2016-2017 paper catalog as a "Product Reference Guide" without prices being shown for the products listed in this publication. To receive the most current price for each product the user will be asked to log on to KCDA.org to obtain pricing and the current availability of those items selected. Our revised "Product Reference Guide" will assist members by showing images and information on the type of items regularly stocked by KCDA and our websites pricing and product availability information will keep them up to date and current for each item of interest. KCDA members will continue to have the option of ordering on-line at KCDA.org, or by calling their orders directly to our Customer Service Department at 800-422-5019.

KCDA's new "Product Reference Guide" will be published and available for distribution during the first quarter of 2016. Stay tuned to KCDA.org for additional information on the release date of this new publication.

FROM OUR MARKETING DEPARTMENT



Coming soon to a computer near you...an all new KCDA.org!

KCDA is pleased to announce that we will be rolling out an all new KCDA.org website in early 2016! Our current web platform has been in place for over a decade making the time right for the development of a new and improved KCDA.org website for use by our membership. Our development plan for the new KCDA.org offers the following “new and improved” features and benefits:

1. An on-line ordering system with full color real time inventory selection
2. Intelligent search capability to assist in identifying product options and availability
3. Member access for all types of devices including tablets and smart phones
4. Member access to extensive reporting capabilities

Especially worth noting is feature # 3 “Member access for all types of devices including tablets and smart phones”. The new KCDA.org website will allow users to log in on their desktop, laptop, tablet or smartphone and the site will automatically configure itself based on the type of device being used to access KCDA.org. Once a user has logged on to the new site the home page will greet them by name and offer a full array of navigation options in an easy to use, colorful page layout. The “search’ function that has caused so many members frustration with our current website has been completely redeveloped using state of the art search technology. Once you have searched and found your item or product category the website will then assist you by offering associated product options to make your ordering experience easier and more complete. With your product list selected the shopping cart creation and checkout process is very straightforward and will feel very familiar to those ordering from the current KCDA.org.

KCDA members can assist us in making a seamless website transition by ensuring that all email addresses, contact information and ship-to addresses for current users are up to date and current. This will make our communications regarding the new KCDA.org much more effective by ensuring that we are using current, accurate member information. As always, KCDA’s reliable Customer Service staff and team of Field Representatives will be on hand and available should you or your staff need assistance working with our newly revised KCDA.org website.

KCDA is excited to bring our website up to date with current technology and to offer you new options that will make your product search and selection process easier and more effective. Please stay tuned to KCDA.org for the release date and other information regarding the all new KCDA website!

*Dane Hewitt
Director of Marketing*

MEET OUR STAFF



Jonathan Sharp

Jonathan “Jon” Sharp is a key member of the KCDA Purchasing team and works as the Purchasing Agent responsible for a variety of product categories including Office Supplies (Pens, Pencils, Staplers, etc.) which is a significant part of KCDA’s regular warehouse inventory. The next time you place an order for Office Supplies you are more than likely purchasing products sourced and procured by Jon!

Jon joined KCDA in 2007 and came to our association with over of decade of procurement experience from the plumbing supplies industry. This past Veterans Day KCDA recognized employees that have served in the military and Jon was among those honored for service to his country for the time that he initially spent in the Navy and later in the National Guard where he served four years, with one in Iraq! Jon is married with three children and in his free time is an active hiker and backpacker enjoying the outdoors here in the beautiful Pacific Northwest!

STAFF DIRECTORY

Cooperative Purchasing for Supplies, Equipment and Services
Take advantage of KCDA free membership and start saving today!

Purchasing Department

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Contract & Procurement Specialists

Shawne Anderson
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Art Supplies, Crayola, Commercial Fitness Equipment, Copiers and Multifunction Devices, Industrial Technology Supply Catalog, Modular/ Portable Building, Office Equipment/Business Machines, Roofing, Sports Court Lighting, Synthetic Turf/Field Surfaces, Telephone Systems

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Custodial Supplies, Chemical & Maintenance Supplies, Drainage, Grounds and Landscape Equipment, Large Lamps, Lunchroom Supplies, Maintenance Machines, Scoreboards & Marquee Signage, Water Jet Cutting Center

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First Aid Supplies, Food Commodities, Intercom, Clocks & Life Safety Systems, Library Supplies
Patient Care Equipment

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Auditorium Seating, Bleachers, Classroom Aids, Custom Printed Materials, Ink & Toner Supplies, Lockers, Paper Supplies, Playground Equipment & Matting, Science Equipment & Supplies and Warehouse Supplies

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Custom Printed Promotional Items, Office and Classroom Supplies, All General Supplies, Markers, Tapes and Adhesives, Security Equipment and Services

Purchasing Department

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Orders: Custom Stamps and Name Plates, and Non-Standard Printer Toners

Debbie Day, Inventory & Procurement Assistant
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Special Quotations, Inventory Support and Item Maintenance

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Representing Counties: Kitsap, S. King, Pierce, Skagit, N. Snohomish, Thurston, Whatcom
School Districts: Auburn, Enumclaw, Tahoma

Greg Wozny
gwozny@kcda.orgext. 152
Representing Counties: Adams, Asotin, Benton, Columbia, Douglas, Ferry, Franklin, Garfield, Grant, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman, Yakima
Representing States: Idaho, Montana

Kevin Hedeem
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Representing Counties: Chelan, Kittitas, N. King, S. Snohomish
School Districts: Bellevue, Edmonds, Everett, Federal Way, Highline, Issaquah, Kent, Lake Washington, Mukilteo, Northshore, Renton, Riverview, Seattle, Shoreline, Snoqualmie Valley

Mike Rebitzke
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Representing Counties: Clallam, Clark, Cowlitz, Grays Harbor, Island, Jefferson, Klickitat, Lewis, Mason, Pacific, San Juan, Skamania, Wahkiakum
Representing States: Alaska, Oregon

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